**[](http://www.clarkstonoptimists.org/Home.php)**Clarkston Area Optimist Club Request for Financial Support

As a community service club, we receive many requests for financial support throughout the year. We identify those areas of need which best exemplify our purpose, “Friend of Youth” and “Bringing Out the Best in Kids.” We look for projects that directly benefit a broad base of young people rather than individuals.­ Grants need to be submitted in this format with all questions answered.

*COVER PAGE*

**PROJECT TITLE/NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Organization\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Amount Requested:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of application\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Start of your project\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Start date should be no sooner than August 2019 and projects should be concluded by June 1, 2020**

**All grant submissions for the 2019-20 year should be received on or before March 20, 2020. If you receive a grant, you must send a project evaluation to the grant committee no later than 30 days after the project ends or June 1, 2020 at the latest.**

**For more information email: info@clarkstonoptimists.org**

**Please answer these questions in no more than three (3) typed pages with the addition of the budget page.**

1. **Describe your project and how it will support the youth of this community. State your project objectives, activities, and how it will be monitored. Give us a WHY, this project is important to the Clarkston community.**
2. **Please provide a timeline of the project and any significant dates.**
3. **Describe the young people (age & population) who will benefit from this project?**
4. **Tell how many children/students will benefit from this grant.**
5. **Please tell us if this budget is a one-time only project or a continuing project. Explain how you will continue the project.**
6. **Please include a budget for this project and include any additional sources of revenue you have leveraged for the project. (see example budget page)**
7. **Please include how you will evaluate that you have met your project goals. An Optimist evaluation is expected to be returned by June 1, 2020 with information and budget review.**
8. **Please tell how you will recognize the Clarkston Area Optimist Club in information regarding this project.**

**We ask that you submit your grant by email to** [**info@clarkstonoptimists.org**](mailto:info@clarkstonoptimists.org) **or paper copy on or before Friday, March 22, 2020 to Clarkston Area Optimist Club, P. O. Box. 891, Clarkston, MI 48347.**

**Total Request to the Optimists $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Total Amount Project will Cost $\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **BUDGET FOR PROJECT** | | |
| **Explain what you are spending grant funds for.** | **Cost per person** | **Total Cost** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **TOTAL AMOUNT** |  |  |

**Examples of type of expense:**

**Contract Service/Payroll (speakers, transportation)**

**Supplies**

**Other Expenses**